

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of
Sixpenny Handley & Pentridge Parish Council
Held 4th January 2024 at 7:30pm @ Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

Item		Action By
	<p>Public Open Session 0 Attendance</p>	
<p>1160</p>	<p>Attendance & Apologies Cllr Simon Meaden (Chairman of the Finance & General Purposes Committee) Cllr James Reed (Chairman of the Parish Council) Cllr Stuart McLean Cllr Andy Turner Cllr Dave Adams Cllr Colin Taylor Cllr Ian Mereweather</p> <p>Also in Attendance Ciona Nicholson (Clerk)</p> <p>Apologies None</p>	
<p>1161</p>	<p>Declarations of Interest & Grants for Dispensation</p> <p>None.</p> <p>The following members declare non-pecuniary interests in matters relating to:</p> <p>Cllr Colin Taylor – Pentridge Village Hall & SH Village Hall 1st Woodcutt Scouts, CCIO Cllr James Reed – Community Land Trust & Item Speed-watch Cllr Andy Turner – Community Land Trust & Skate-park Project Cllr Simon Meaden- 1st Woodcutt Scouts</p>	
<p>1162</p>	<p>Matters arising from the last F&GP Parish Council Meeting held 7th December 2023.</p> <p>No matters arising.</p>	
<p>1163</p>	<p>Play Area Matters & Reports</p> <p>Monthly inspection completed by Cllr McLean identified no further items other than the refurbishment jobs previously reported.</p> <p>Clerk has contacted a local contractor to quote for the play area maintenance repairs. Matters to be confirmed by the next F&GP meeting.</p>	

1164	Sports Association Matters Clerk contacted SSE and submitted an application to repair/replace the water meter @ Sports Pavilion. Meter number 99M011584. Cllr Turner confirmed that Sixpenny Handley & Pentridge Parish Council will be listed on the Governments' Contract Finder Website in order to appoint a single Contractor to Design & Build a skate-park facility for the Local Community. Following a discussion between the Handley Sports Football Club Manager and Clerk regarding Club insurance, it was agreed to contact the remaining Sports Clubs to request Insurance information for 2023/24. Members recommended that a sign to remind players is displayed during matches and a designated person is nominated to retrieve stray footballs from the Bowls rink. This person must wear suitable footwear in order to prevent damage from studs.	
1165	Sports Facilities Matters & Recreation Ground Cllr Adams repaired the broken guttering on the Sports Pavilion however noted that the seals, fascia and screws are in need of further refurbishment. Dorset Council Insurance Company confirmed responsibility for the broken gate post located at the recreation ground and approval self-repairs to be claimed by the Parish Council. Cllr Adams installed a new post immediately to eliminate any security issues. Members noted the unsightly mess left by Wessex Internet in pockets of the village that have undergone the installation of fibre. Clerk to contact Wessex to discuss reparation works. Cllr Meaden removed the fallen tree from the green shed roof. Ventilation & Insulation The Penny Tap will be closed between 1 st – 17 th January in order to install insulation panels to the cellar cold room. Cllr Adams is due to meet with air conditioning representative at the Pavilion on 5/1/24 to discuss ventilation matters prior to the installation of heat pumps. Solar Panel Maintenance Clerk contacted DES Electricals to report the following: <ul style="list-style-type: none">• The Village Hall's fuse box RSD causing it to regularly trip.• Highlighting the nil reading of the voltaic solar installation board in the Pavilion.	

	<ul style="list-style-type: none"> • Clarity on the consumption from the grid – to gain a better understanding of the solar panel system. <p>Resilient Communities Fund 2023 – Village Hall (Emergency Hub)</p> <p>Following the successful application, funds of £8928.00 have been transferred by Scottish Hydro in order for the PC to purchase a generator.</p> <p>Clerk & Cllr Turner (having met with a member of the DES Electrical Services Team) prior to Christmas supplied DES with information relating to how the Village Hall will service as a Community Resilience Hub during an emergency.</p> <p>Confirmation of the following requirements has been submitted:</p> <ul style="list-style-type: none"> • The generator to be fixed not portable. • The generator will need to be quiet running (if affordable) • The generator should be set need to power automatically during a power outage. • The generator will need to power sensitive equipment PC's, TV's. • The generator set will need to incorporate a G59 relay in case this is utilised during daylight hours. If the PV system was to start whilst the generator was running, this may cause irreparable damage to the generator. • The budget to purchase & install a generator is between £7500.00 - £8500.00. <p>Cllr Mereweather recommended forwarding the SSE Application form and supporting generator specification form to ensure the Contractor understands the outcome which is to improve village resilience and also to be clear on the freedoms and constraints that the SSE grant advises.</p> <p>Members discussed the recent installation of Solar Panels and how consideration to battery usage/ back up usage might impact on the choice of generator required.</p> <p>Cllr Mereweather to discuss directly with Mr Colin McMillan (SSE) the specification of generator and any flexibility on restrictions of agreement in order to maximise resilience.</p>	<p>Clerk</p> <p>IM</p>
<p>1166</p>	<p>Allotment Matters</p> <p>A quote received from local contractor S Lister confirming £25.00 per hour for digger driving anticipated 2 days' work. Additional mechanical support from local land owner to assist with the removal of waste and stones. The weather and ground conditions will dictate when the work can commence.</p>	
<p>1167</p>	<p>UK Shared Prosperity Fund Application</p> <p>Background to funds available</p> <p>As part of UK Shared Prosperity Fund (UKSPF) and Rural England Prosperity Fund (REPF) there are community funds available. There is a specific Town/Parish fund which is a</p>	

	<p>small pot of £175k that will be available in Round 2 (due to open early Spring). The fund will stay open until exhausted and projects will need to be complete and defrayed by March 2025.</p> <p>Community groups or organisations can apply under the E2 Community infrastructure but the grant range available is lower than the specific Town and Parish fund.</p> <p>Members considered infrastructure projects suitable for both funds:</p> <ol style="list-style-type: none"> 1. Replace the wooden boundary fencing around the football pitch with either chain link type fencing or wooden fencing estimated cost of £4,000.00 -£5,000.00 2. To construct a footpath from Village Hall gate up to the First School with a left hand path towards the exit gate adjacent to the Skate-park estimated costs £75,000.00 + <p>A breakdown of a quote received from C&G Surfacing Ltd to excavate paths to a depth of 225mm and complete by the supply of suitable surface courses, compact surface, finish with tarmac and kerb edges.</p> <ul style="list-style-type: none"> • £36,493.00 +vat (Village Hall to School) • £27,515.00 +vat (left hand footpath to exit gate near to Skate-park area.) • £20,861.00 +vat (footpath next to Church Wall) • £4583.00 +vat (path between Tennis Courts & Bowls Club) No kerbs. <p>Clerk to request quote from local contractor Nick Lawrie to construct the same structure using Cotswold aggregate rather than tarmac.</p> <p>Cllr Turner to request quote from Kola Ltd to construct using a resin finish.</p> <p>Community Fund deadline 31st January 2024</p> <p>Town & Parish Fund – not released, anticipated to be notified February 2024.</p>	<p>Clerk</p> <p>AT</p>
<p>1168</p>	<p>Matters to Report & Correspondence</p> <p>Steam Santa raised £578.00 for the Salisbury Hospital Stars Appeal.</p> <p>Highways Job works number 1237684 – Dangerous potholes reported at Common Drove near to Farnham & Larmer Tree. Reports of this pothole re-emerging, Clerk to report again.</p> <p>Village Hall heating not working properly prior to Christmas – reported to heating company.</p> <p>West Woodyates’ footpath gates have been replaced with stiles which challenges access rights. Clerk to report to ROW Team.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>Clerk confirmed that there had been no response from Dorset Council Planning Department (Case Office & Head of Planning) since the last meeting. Further follow up emails to be drafted to both recipients along with draft letter to Nord Homes – all draft letters to be forwarded to Clerk.</p>	<p>IM/Clerk</p>
<p>1169</p>	<p>Financial Matters & Expenditure The RFO circulated to members prior to the meeting a report on finances to 4th January 2024. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny.</p> <p>Members reviewed and confirmed third quarter spend against budget.</p> <p>Members resolved unanimously to approve £250.00 donation to Citizens Advise Bureau under section 137 of the Local Government Act 1972.</p> <p>Cllr Taylor confirmed the closure of Nat West Reserve Account and proceeds to close the Nat West Current Account following the transfer of final funds.</p> <p>Clerk to administrate payments, 1st Scrutineer Cllr S Meaden 1st Cllr A Turner & 2nd Cllr C Taylor to authorise payments.</p>	

Meeting Closed 8.45pm

**These minutes are to be signed by the Chairman after approval
at the next Full meeting of the Parish Council.**

Signed;.....

25th January 2024

